

# RECORD OF PROCEEDINGS

## REGULAR SESSION

9212

December 8, 2016

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The Gahanna-Jefferson Board of Education met in Regular Session on December 8, 2016, at the Gahanna-Jefferson Clark Hall, 380 Granville Street. President Beryl Piccolantonio called the meeting to order at 6:31 p.m.

<b>ROLL CALL:</b>	Mr. Matthew Campbell	Present
	Mrs. Daphne Moehring	Present
	Mr. Jason Phillips	Present
	Mrs. Beryl Piccolantonio	Present

### ADMINISTRATIVE STAFF PRESENT:

Steve Barrett  
Matt Cygnor  
Julio Valladares

**MEDIA PRESENT:** Marla Kuhlman

### Approval of the Minutes

16-158

Moved by Mrs. Moehring, and seconded by Mr. Campbell, that the Gahanna-Jefferson Board of Education approved the following minutes:

- November 10, 2016 - Regular Meeting
- November 17, 2016 - Policy and Governance Committee
- November 17, 2016 - Finance Committee
- November 17, 2016 - Special Board Meeting
- November 19, 2016 - Special Board Meeting
- November 21, 2016 - Special Board Meeting
- November 22, 2016 - Special Board Meeting

Roll: Ayes – Moehring, Campbell, Phillips, Piccolantonio  
Nays – None  
Motion carried.

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### ORGANIZATIONAL ITEMS

16-159

Moved by Mr. Campbell, and seconded by Mr. Phillips, that the Gahanna-Jefferson Board of Education approved the appointment of Jennifer Chrysler to the Gahanna-Jefferson Board of Education effective December 8, 2016.

Roll: Ayes – Campbell, Phillips, Moehring, Piccolantonio  
Nays – None  
Motion carried.

### OATH OF OFFICE – NEWLY APPOINTED BOARD MEMBER

Julio Valadares administered the oath of office to Jennifer Chrysler, the newly appointed Board Member to serve the remainder of the term ending December 31, 2017.

### Adoption of Agenda

16-160

Moved by Mr. Phillips, and seconded by Mrs. Moehring, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved this agenda as presented or approved as amended.

Roll: Ayes – Phillips, Moehring, Campbell, Chrysler, Piccolantonio  
Nays – None  
Motion carried.

### A. SUPERINTENDENT REPORT

Gahanna-Jefferson Superintendent Steve Barrett welcomed new Board of Education member Jennifer Chrysler, who was appointed to fill the remainder of Dr. Jill Schuler's unexpired term.

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Superintendent Barrett also summarized his activities across the district over the past month, including networking with several City of Gahanna professional groups and taking in student activities.

“We’ve joined with the Gahanna Ministerial Association to discuss our mission and values, and how we might bring organizations together to meet the collective needs of our community,” Superintendent Barrett said. “I also had a productive meeting with the Rotary Club yesterday, where I discussed school initiatives with about 30 members.”

Superintendent Barrett noted the importance of Gahannathon, both in benefiting Nationwide Children’s Hospital and connecting students to local businesses who are proud of and want to support their cause.

“I’ve also attended several music concerts and saw something I’ve never seen before with teachers connecting different grades to see progress and development through the ages and stages,” Superintendent Barrett said. “This Sunday is the GLHS choir concert, and I am looking forward to it.”

### **B. FISCAL SERVICES**

#### **ITEMS FOR ACTION**

**16-161**

Moved by Mr. Campbell, and seconded by Mr. Phillips, upon the recommendation of the Treasurer, that the Gahanna-Jefferson Board of Education approved the following:

#### **1. October 2016 Financial Report**

The Gahanna-Jefferson Board of Education approved the October 2016 Monthly Financial Report as submitted by the Treasurer.

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### 2. Acceptance of Donations

The Gahanna-Jefferson Board of Education accepted the following donations and that the Board of Education thanked the donors for their contributions to the District:

<u>Donor</u>	<u>Amount</u>	<u>Donated To</u>
Mr. Anthony Gholson	\$1,000.00	Gahanna Boys Basketball
Max and Erma's Holdings, Inc	\$20.15	LHS S Club
Max and Erma's Holdings, Inc	\$48.05	LHS Lion's Locker
Ms. Mary Franklin	\$50.00	LHS Exceptional Students Club
Gahanna Lincoln Athletic Boosters	\$90.00	LHS Athletics - Girls Golf
Gahanna Lincoln Athletic Boosters	\$2,230.00	LHS Athletics - Cheerleading
Advantage	\$250.00	LHS Athletics
WHOG LLC	\$200.00	LHS Student Council
Royal Manor PTA	\$593.00	Royal Manor Elementary School
GMSS PTO	\$230.00	GMSS Field Trip
GL Instrumental Music Boosters	\$440.00	GMSS Field Trip
Mr. and Mrs. Michael Ker	\$127.00	LHS Underwater Robotics
Gahanna Lincoln Athletic Boosters	\$20.00	LHS Athletics
Mr. Ryan Carlisle	\$30.00	MS Athletics
Ms. Debra Wilson	\$350.00	Middle School West Band (Trumpet)

### 3. Student Ambassadors Student Activity Account – Lincoln High School

The Gahanna-Jefferson Board of Education approved the Student Ambassadors Student Activity Account at Lincoln High School with all applicable policies, guidelines, and procedures associated with the student handbook.

### 4. Fund-to-Fund Transfer(s)

The Gahanna-Jefferson Board of Education approved the following fund-to-fund transfer:

From the Permanent Improvement Fund (003) to:

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<u>Fund</u>	<u>Account</u>	<u>Amount</u>
002	Debt Fund	\$826,631.06

**5. Amendment of Motion 14-140 (C) – Adoption of Fiscal Year 2016 Annual Appropriations and General Fund Spending**

The Gahanna-Jefferson Board of Education amended motion 14-140 (C) as follows:

<u>Fund</u>	<u>Account</u>	<u>Amount</u>
200	LHS Student Ambassadors	\$500
200	International Language Honor Society	\$1,525

Roll: Ayes – Campbell, Phillips, Moehring, Piccolantonio  
Nays – None  
Abstain – Chrysler  
Motion carried.

**C. EDUCATIONAL PROGRAMS AND SERVICES**

**ITEMS FOR ACTION**

**16-162**

Moved by Mrs. Moehring, and seconded by Mr. Phillips, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved the following:

**1. Overnight/Extended Student Trip(s) for the 2016-2017 and 2017-2018 School Year(s).**

The Gahanna-Jefferson Board of Education approved the following overnight trip(s):

GLHS Jazz Band  
New Orleans, LA  
February 14, 2018 - February 18, 2018

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LHS Wrestling  
Medina, OH  
December 26 – December 28, 2016

Roll: Ayes – Moehring, Phillips, Campbell, Piccolantonio  
Nays – None  
Abstain – Chrysler  
Motion carried.

**D. HUMAN RESOURCES**

**ITEMS FOR ACTION – CERTIFICATED/NON-CERTIFICATED PERSONNEL**

**16-163**

Moved by Mr. Campbell, and seconded by Mr. Phillips, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved the following:

**1. Termination – Coach/Advisor**

The Gahanna-Jefferson Board of Education approved the termination of employment of the following non-certificated personnel as a coach/advisor for the 2016-2017 school year:

Robert Ritchie, Assistant Wrestling Coach at Lincoln High School

**2. Resignations – Certificated Employees**

The Gahanna-Jefferson Board of Education accepted the resignations of the following certificated personnel:

Alexandra Deck, Art at Jefferson Elementary, effective at the end of the 2016-2017 school year

Annamarie Schaffield, Intervention Specialist at Goshen Lane Elementary, effective at the end of the 2016-2017 school year

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**3. Resignation – Addendum Assignment for the 2016-2017 School Year**

The Gahanna-Jefferson Board of Education accepted the resignation of the following individual for an addendum assignment, effective with the 2016-2017 school year:

Matthew Staten, Assistant Wrestling Coach at Lincoln High School

**4. Unpaid Family Medical Leave of Absences (FMLA) – Certificated Employees**

The Gahanna-Jefferson Board of Education approved unpaid FMLAs for the following certificated personnel:

Mary Anderson, Grade 2 at Goshen Lane Elementary, effective September 12, 2016 through November 4, 2016

Jennifer Hutras, Grade 5 at Royal Manor Elementary, effective August 22, 2016 through November 7, 2016

**5. Employment of Non-Certificated Personnel as a Coach/Advisor for the 2016-2017 School Year**

The Gahanna-Jefferson Board of Education adopted the following Resolution:

**WHEREAS**, the Gahanna-Jefferson Board of Education attempts to employ existing certificated staff to direct, supervise, or coach the pupil-activity programs; and

**WHEREAS**, the positions have been offered to current certificated employees; and

**WHEREAS**, when no such employee qualified to fill the positions has accepted the positions that were advertised as being available to individuals with a certificate who are not currently employed by the Board of Education; and

**WHEREAS**, no such person applied for and accepted the positions;

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**THEREFORE BE IT RESOLVED**, that the Board of Education shall employ the following non-certificated personnel, effective with the 2016-2017 school year (\*Pending fingerprint results and/or certification):

<u>Group II</u>						
Name		Bldg.	Title	Step	Salary	
* Bryan	Young	LHS	Wrestling Assistant Coach	0	\$4,248.76	

**6. Stipend – After School Impact Program (MSW)**

The Gahanna-Jefferson Board of Education approved a stipend for the following teachers who provide West Impact after school programming for the 2016-2017 school year, at the hourly rate of \$26.50, not to exceed 50 hours, to be paid from the Disadvantaged Funds/General Fund:

Ashton Cummins  
Heather Turner  
Emily Vargas  
Stephanie White

**7. Stipend – Room Preparation Due to Summer Construction Project**

The Gahanna-Jefferson Board of Education approved a stipend for the following teachers, at the hourly rate of \$26.50, to be paid from the General Fund:

Jill Evans	27 Hours
Tiffany Hanna	27 Hours
Dianna Huffman-Barr	10 Hours
Cheryl Kempf	27 Hours

**8. Supplemental Stipends for 2016-2017 School Year**

The Gahanna-Jefferson Board of Education approved the following supplemental stipends from Student Activity/Athletic/Parking/Tournament Funds:

Ray Adams	Fall Tournaments	\$25.00
Kelli Bommer	Fall Tournaments	\$30.00



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Chuck Banks	Fall Tournaments	\$25.00
Dustin Cullen	Fall Tournaments	\$310.00
Tommy Earl	Fall Tournaments	\$250.00
Rick Hauser	Fall Tournaments	\$25.00
Dwayne Marshall	Fall Tournaments	\$50.00
Gregory Meadows	Fall Tournaments	\$25.00
Allison Meredith	Fall Tournaments	\$80.00
Robert Swartzentruber	Fall Tournaments	\$100.00

Roll: Ayes – Campbell, Phillips, Moehring, Piccolantonio  
Nays – None  
Abstain – Chrysler  
Motion carried.

### ITEMS FOR ACTION – CLASSIFIED/UNCLASSIFIED PERSONNEL

16-164

Moved by Mr. Campbell, and seconded by Mrs. Moehring, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved the following:

**1. Retirement Resignation – Classified Employee**

The Gahanna-Jefferson Board of Education accepted the retirement resignation of the following classified personnel:

Martin Nash, Bus Driver, effective December 31, 2016

**2. Resignation – Classified Employee**

The Gahanna-Jefferson Board of Education accepted the resignation of the following classified personnel:

Andrew Thomas, Custodian at Middle School South, effective at the end of the workday on December 7, 2016

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### 3. Unpaid Leave of Absence – Classified Employee

The Gahanna-Jefferson Board of Education approved an unpaid parental leave of absence for the following classified personnel:

Caroline Withers, Technology Technician, effective November 7, 2016 through November 25, 2016

### 4. Employment – Classified Employee

The Gahanna-Jefferson Board of Education approved the employment of the following individual, to be placed on the appropriate salary schedule with a 270-day probationary period:

Lisa Lawless – Kitchen Helper at Lincoln High School

Step 0 on salary schedule; \$13.50 per hour  
4 hours per day

Effective November 30, 2016; prorated 114 days for the 2016-2017 school year

### 5. Additional Hours for Breakfast Program – Kitchen Helper

The Gahanna-Jefferson Board of Education approved the employment of the following kitchen helper as follows, effective November 28, 2016:

Melissa George, 2 hours at Goshen Lane Elementary for the Breakfast Program

### 6. Authorization to Recommend Employment of Educational Aides through the Shared Service Center-Council of Governments for the 2016-2017 School Year

The Gahanna-Jefferson Board of Education authorized the Superintendent to recommend to Tom Goodney, Superintendent, Educational Service Center of Central Ohio, that the following personnel receive a one-year contract as a Preschool Educational Aide through the Shared Service Center-Council of Governments (SSC-COG) for the 2016-2017 school year:

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<u>Name</u>	<u>Percentage</u>	<u>Days</u>	<u>Hours/Day</u>	<u>Salary</u>
Sterling Austin	100%	102	6.5	\$15.40/hour
Mandy Becker	100%	88	6.5	\$15.40/hour
Dashauna Bowles	100%	102	6.5	\$17.56/hour
Siriah Brown	100%	102	6.5	\$15.84/hour
Rhonda Bull	46%	102	3.0	\$17.56/hour
Luz Cortes	100%	111	6.5	\$17.13/hour
Caroline Dusenbury	46%	102	3.0	\$17.56/hour
Cody Jones	100%	102	6.5	\$15.40/hour
Christian Owens	100%	88	6.5	\$17.56/hour

### 7. Substitute Rate of Pay

The Gahanna-Jefferson Board of Education approved the increase in substitute rate of pay for the following employee group, effective January 4, 2017:

	<u>FROM</u>	<u>TO</u>
Bus Drivers	\$14.50	\$16.50

### 8. Stipend – Room Preparation Due to Summer Construction Project

The Gahanna-Jefferson Board of Education approved a stipend for the following Educational Aides, at their hourly rate, to be paid from the General Fund:

Christy Demetry	4 Hours
Amanda Ryther	4 Hours

### 9. Supplemental Stipends for 2016-2017 School Year

The Gahanna-Jefferson Board of Education approved the following supplemental stipends from Student Activity/Athletic/Parking/Tournament Funds:

Taya Lukacsko	Choreography Musical	\$150.00
Kathryn Harris	Fall Sports/Athletic Help	\$50.05
Marilyn Bentz	Fall Tournaments	\$30.00
Stephanie Bryant	Fall Tournaments	\$30.00
Jeff Conkin	Fall Tournaments	\$50.00
Robyn DiMichele	Fall Tournaments	\$25.00
Tara Fisher	Fall Tournaments	\$25.00

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Mark Grunkemeyer	Fall Tournaments	\$50.00
Kathryn Harris	Fall Tournaments	\$100.00
Geoff Helms	Fall Tournaments	\$25.00

### 10. Employment – Classified/Unclassified Substitutes for the 2016-2017 School Year

The Gahanna-Jefferson Board of Education approved the employment of the following substitutes for the respective classified/unclassified positions, to serve the district on an as-needed basis at the appropriate substitute pay rate for the 2016-2017 school year (\*Pending fingerprint results and/or certification):

#### Kitchen Helpers

\*Donna Michele Armentrout

\*Eva Johnston

Roll: Ayes – Campbell, Moehring, Phillips, Piccolantonio  
Nays – None  
Abstain – Chrysler  
Motion carried.

## E. PUPIL SERVICES

### ITEMS FOR ACTION

16-165

Moved by Mr. Campbell, and seconded by Mrs. Moehring, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved the following:

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### 1. Issuance of High School Diploma

The Gahanna-Jefferson Board of Education approved the issuance of a diploma to the following member of the Class of 2017 due to his satisfactory completion of all requirements of graduation as established by the Board of Education and the State of Ohio:

Nicolas James Morrow

### 2. Parental Reimbursement for Transportation in Lieu of

The Gahanna-Jefferson Board of Education approved to reimburse the families of the following students:

R. St. John	M. St. John
R. White	S. Feldstein
A. Kripke	B. Kripke
V. Navarro	L. Rinkoff
M. Yates	C. St. John
J. Lossing	C. Bailey
C. Nord	S. States
H. Held	J. Todd

### 3. Consulting Service Contract

The Gahanna-Jefferson Board of Education approved the consulting service contract with Susan Moore to assist with the fall test administration for the State of Ohio End of Course (EOC) assessments at Lincoln High School, at the hourly rate of \$22.00, not to exceed 35 hours, to be paid from the General Fund.

Roll: Ayes – Campbell, Moehring, Phillips, Piccolantonio  
Nays – None  
Abstain – Chrysler  
Motion carried.

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### F. GENERAL BUSINESS

#### ITEMS FOR ACTION

16-166

Moved by Mrs. Moehring, and seconded by Mr. Phillips, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved the following:

#### 1. Revised Polices

The Gahanna-Jefferson Board of Education approved the following revised Board policies:

<u>0100 (Bylaw)</u>	<u>Definitions</u>
7540	Computer Technology and Networks
7540.01	Technology Privacy

#### 2. Member to the Board of Education Eastland-Fairfield Career & Technical Schools

The Gahanna-Jefferson Board of Education approved Beryl Piccolantonio to the Board of Education at Eastland-Fairfield Career and Technical Schools for a three-year term from January 1, 2017 through December 31, 2019.

#### 3. Job Descriptions

The Gahanna-Jefferson Board of Education approved the following revised job descriptions:

Superintendent  
Treasurer

#### 4. Design and Construction Group Work Change Order

The Gahanna-Jefferson Board of Education approved the Design and Construction Group work change order for Middle School West exterior

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improvements at a cost, not to exceed, \$37,334.11, to be paid with Permanent Improvement Funds.

**5. Setting the Time and Place for the 2017 Organizational Meeting and First Regular Meeting of 2011**

The Gahanna-Jefferson Board of Education appointed Mrs. Piccolantonio to be President Pro Tem and set the 2017 organizational meeting on January 12, 2017 at 6:15 p.m. at Clark Hall, 380 Granville Street with the first regular meeting to follow at 6:30 p.m.

**6. Renewal of Antivirus Software**

The Gahanna-Jefferson Board of Education approved the renewal of Antivirus Software from Kaspersky at a cost not to exceed \$58,000 for a three-year term and will be funded out of the Technology General Fund.

**7. Lincoln High School Security Cameras**

The Gahanna-Jefferson Board of Education approved the moves and changes for Lincoln High School security camera system at a cost, not to exceed \$40,000, to be paid out of Permanent Improvement Funds (PI).

**8. Chapelfield Security Cameras**

The Gahanna-Jefferson Board of Education approved the moves and changes to the security camera system at Chapelfield, at a cost, not to exceed \$10,000, to be paid out of Permanent Improvement Funds (PI).

**9. Closure of Offices on December 23, 2016**

The Gahanna-Jefferson Board of Education authorized all school offices and buildings to be closed December 23, 2016 (twelve-month employees).

Roll: Ayes – Moehring, Phillips, Campbell, Piccolantonio  
Nays – None  
Abstain – Chrysler  
Motion carried.

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**ADJOURNMENT**

The regular meeting of the Gahanna-Jefferson Board of Education adjourned at 8:12 p.m.

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President

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Treasurer