

RECORD OF PROCEEDINGS

ORGANIZATIONAL MEETING

9243

January 12, 2017

The Gahanna-Jefferson Board of Education held the organizational meeting on January 12, 2017, at the Gahanna-Jefferson Clark Hall, 380 Granville Street. Presiding Officer Pro Tempore Beryl Piccolantonio called the meeting to order at 6:20 p.m.

ROLL CALL:	Mr. Matthew Campbell	Present
	Mrs. Jennifer Chrysler	Present
	Mrs. Daphne Moehring	Present
	Mr. Jason Phillips	Present
	Mrs. Beryl Piccolantonio	Present

ADMINISTRATIVE

STAFF PRESENT:	Steve Barrett
	Matt Cygnor
	Scott Schmidt
	Julio Valladares

MEDIA PRESENT:	None
-----------------------	------

Election of President

17-002

Mrs. Beryl Piccolantonio, Presiding Officer Pro Tempore, declared that nominations were open for President of the Gahanna-Jefferson Public Schools Board of Education for 2017.

Nomination of Mrs. Beryl Piccolantonio for President by Mr. Matthew Campbell.

Moved by Mrs. Chrysler, and seconded by Mrs. Moehring, that the nominations for President be closed, and that Mrs. Beryl Piccolantonio be elected as President of the Gahanna-Jefferson Board of Education for 2017.

Roll: Ayes – Chrysler, Moehring, Campbell, Phillips, Piccolantonio
Nays – None
Motion carried.

RECORD OF PROCEEDINGS

ORGANIZATIONAL MEETING

9244

January 12, 2017

Oath of Office – President

The Treasurer of the Gahanna-Jefferson Board of Education administered the oath of office to Mrs. Beryl Piccolantonio, President, for a one-year term.

Election of Vice President

17-003

Mrs. Beryl Piccolantonio, Presiding Officer Pro Tempore, declared that nominations were open for Vice President of the Gahanna-Jefferson Board of Education for 2017.

Nomination of Mr. Jason Phillips for Vice President by Mrs. Piccolantonio.

Moved by Mr. Campbell, and seconded by Mrs. Moehring, that the nominations for Vice President be closed, and that Mr. Jason Phillips be elected as Vice President of the Gahanna-Jefferson Board of Education for 2017.

Roll: Ayes – Campbell, Moehring, Chrysler, Phillips, Piccolantonio
Nays – None
Motion carried.

Oath of Office – Vice President

The Treasurer of the Gahanna-Jefferson Board of Education administered the oath of office to Mr. Jason Phillips, Vice-President, for a one-year term.

Date, Time, and Place for Regular/Committee Meetings in 2017

17-004

Moved by Mrs. Moehring, and seconded by Mrs. Chrysler, that the 2nd Thursday of each month of 2017 be designated as the regular meeting date of the Gahanna-Jefferson Board of Education. Meetings will be held at 6:30 p.m. at Clark Hall, 380 Granville Street.

RECORD OF PROCEEDINGS

ORGANIZATIONAL MEETING

9245

January 12, 2017

Additional meetings for 2017 are as follows:

- Work sessions, as needed, will be held the 1st Thursday of every month of 2017 at 6:30 p.m. at Clark Hall.
- An additional meeting will be held on June 30, 2017, at 7:30 a.m. for end of 2017 fiscal year financials.
- Financial Committee Meetings – 1st Thursday of each month at 6:30 p.m. – Conference Room One, 160 S. Hamilton Road, Gahanna.
- Student Learning & Achievement Committee Meetings – 4th Tuesday of each month at 6:30 p.m. – Conference Room One, 160 S. Hamilton Road, Gahanna.
- Policy and Governance Committee Meetings – 3rd Thursday of each month at 6:30 p.m. – Conference Room One, 160 S. Hamilton Road, Gahanna.

Roll: Ayes – Moehring, Chrysler, Campbell, Phillips, Piccolantonio
Nays – None
Motion carried.

17-005

Moved by Mrs. Moehring, and seconded by Mr. Phillips, that the Gahanna-Jefferson Board of Education adopted and approved the following resolutions:

Establishment of Service Fund – Board Members

WHEREAS, Revised Code Section 3315.15 provides for the setting aside from the general fund a sum of not to exceed two dollars for each child enrolled, or twenty thousand dollars, whichever is the greater, such sum of money to be known as the “service fund” to be used only in paying the expenses of members of the Board actually incurred in the performance of their duties, or of their official representatives, or in paying the expenses of their official representatives, or in paying the expenses of members-elect of such boards of education actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of the oath of office.

RECORD OF PROCEEDINGS

ORGANIZATIONAL MEETING

9246

January 12, 2017

NOW THEREFORE BE IT RESOLVED that the Board of Education of the Gahanna-Jefferson Public School District does hereby establish a service fund, such fund to be set aside as an account within the general fund, and there is hereby appropriated for the purpose of said service fund the sum of \$7,500.00 which amount shall be incorporated into the appropriations of this school district for Fiscal Year 2017, and

BE IT FURTHER RESOLVED that members of the Board of Education and the Treasurer are authorized to attend and to be reimbursed for expenses for in-state meetings and workshops pertaining to the performance of their duties without prior approval of the Board.

Ohio School Boards Association – Dues

The invoice for annual membership dues to the Ohio School Boards Association has been received. The dues structure is based on the average daily membership of pupils; therefore, our membership dues and subscription fee for 2017 are \$8,052. The Ohio School Boards Association provides many fine services for the member districts. The annual business meeting, the Fall Conference and Trade Show, which is sponsored jointly with the Buckeye Association of School Administrators, conferences for Treasurers, workshops for the new board members, and other conferences on topics of educational concern, are examples of these services.

Be it resolved that the Gahanna-Jefferson Board of Education joins the Ohio School Boards Association in 2017 at an annual membership fee of \$8,052.

Roll: Ayes – Moehring, Phillips, Campbell, Chrysler, Piccolantonio
Nays – None
Motion carried.

RECORD OF PROCEEDINGS

ORGANIZATIONAL MEETING

9247

January 12, 2017

Continuing Resolutions for 2017

17-006

Moved by Mr. Campbell, and seconded by Mrs. Chrysler, that the Gahanna-Jefferson Board of Education approved the following:

a. Invest Inactive Funds

Be it resolved that the Treasurer be authorized to invest funds, the purpose of all investment activities is to maximize the returns on the district's excess cash balances consistent with complete safety of the portfolio's principal value and the liquidity desired in accordance with Board Policy 6144, and further, that the Treasurer be authorized to secure services of approved securities advisors, brokers and banks.

b. Apply Interest

Be it resolved that the Treasurer be authorized to apply interest to the following funds:

General	001
Auxiliary Schools	401
Food Service	006
Health Insurance	024

c. Payment of Bills

Be it resolved that the Treasurer be authorized to pay all bills within the limits of the appropriations resolution as bills are received for merchandise that has been received in good condition and for services satisfactorily performed.

d. Employment of Temporary Personnel

Be it resolved that the Superintendent be authorized to employ temporary personnel as needed for emergency situations.

RECORD OF PROCEEDINGS
ORGANIZATIONAL MEETING

9248

January 12, 2017

e. Appointment of Purchasing Agent

Be it resolved that the Superintendent, be appointed as Purchasing Agent for the calendar year 2017.

f. Authorization to Borrow – Treasurer

Be it resolved that the Treasurer be authorized, if an advance for the 2017 tax collection cannot be secured, and if the financial condition is such, to obtain loans in amounts which will provide sufficient finances to meet necessary expenses.

g. Transfer of Funds

Be it resolved, the Board of Education hereby authorizes the Treasurer to make any General Fund transfers deemed necessary and approved by the Superintendent, during the 2017 calendar year, and to report monthly to the Board of Education all such transfers made the prior month.

h. Establishing Petty Cash Fund

Be it resolved that Central Office and Building petty cash funds per Board Policy 6620 be established for calendar year 2017, and that all disbursements from petty cash be supported by proper documents (O.R.C. 3313.31).

i. Resolution to Join OSBA Legal Assistance Fund

WHEREAS, the Gahanna-Jefferson Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

RECORD OF PROCEEDINGS

ORGANIZATIONAL MEETING

9249

January 12, 2017

THEREFORE, the Board hereby resolves to join the OSBA LAF for 2017 and directs the Treasurer to pay the LAF \$250.00.

Roll: Ayes – Campbell, Chrysler, Moehring, Phillips, Piccolantonio
Nays – None
Motion carried.

17-007

Moved by Mr. Phillips and seconded by Mr. Campbell, that the Gahanna-Jefferson Board of Education approved the following continuing resolutions for 2017:

j. Appoint Delegate and Alternate to the Ohio School Board Association Annual Business Meeting

Be it resolved that the Gahanna-Jefferson Board of Education appoints Mrs. Moehring as delegate and Mr. Campbell as alternate to the Ohio School Board Association Annual Business Meeting.

k. Appoint Board Member/Designee to Attend Public Records Workshop

Be it resolved that the Gahanna-Jefferson Board of Education appoints Treasurer/Designee to attend a Public Records Workshop.

l. Principals to Enter into Contracts

Be it resolved that the Gahanna-Jefferson Board of Education authorizes the Superintendent to approve contracts (not to exceed \$5,000.00) and Central Office Administrators (not to exceed \$10,000) on behalf of the school district. Such contracts will require the certificate of the Treasurer that the amount of the obligation has been lawfully appropriated for such purpose and is in the Treasury or in the collection to the credit of the appropriate fund.

RECORD OF PROCEEDINGS
ORGANIZATIONAL MEETING

9250

January 12, 2017

m. Application for Federal and State Funds

Annually, the district participates in a number of programs that bring state or federal funds to the schools. It is recommended that the Board authorize submission for all applicable State and Federal Funding programs for 2017 and designates the Treasurer of the Gahanna-Jefferson Public Schools as the person to file the applications and to act as the authorized representative of the Board of Education.

Be it resolved that the Gahanna-Jefferson Board of Education authorizes the applications for all applicable State and Federal programs for 2017 and designated the Treasurer of the Gahanna-Jefferson Public Schools as the person to file the applications and to act as the authorized representative of the Board of Education.

n. Request of Advances on Tax Settlements

Be it resolved that the Auditor of Franklin County be and is hereby requested to draw warrants and the Treasurer of said County be and is hereby requested to pay to the Treasurer of this Board any funds in the County Treasury in the account of this Board as may be due during calendar year 2017.

o. Authorization for the Superintendent to Accept Resignations

Be it resolved that the Gahanna-Jefferson Board of Education authorizes the Superintendent to accept resignations from any staff member during times when the Board is not in session.

p. Authorization for the Business Manager to Approve Change Orders

Be it resolved that the Gahanna-Jefferson Board of Education authorizes the Business Manager to approve change orders of up to \$5,000.

Roll: Ayes – Phillips, Campbell, Chrysler, Moehring, Piccolantonio
Nays – None
Motion carried.

RECORD OF PROCEEDINGS

ORGANIZATIONAL MEETING

9251

January 12, 2017

APPOINTMENT TO BOARD COMMITTEES 2017

- A. Eastland-Fairfield Career & Technical Schools Liaison – Mrs. Beryl Piccolantonio
- B. Parks and Recreation – Mrs. Jennifer Chrysler
- C. Gahanna City Council – Mr. Matthew Campbell
- D. Jefferson Township – Mr. Jason Phillips
- E. Policy Review Committee – Mr. Matthew Campbell
- F. Business Advisory Council – Removed
- G. Legislative Liaison – Mrs. Beryl Piccolantonio
- H. Gahanna-Jefferson Education Foundation – Mrs. Daphne Moehring
- I. GJEA/Classified Liaison – Mrs. Daphne Moehring
- J. Student Achievement Liaison – Mrs. Jennifer Chrysler

ADJOURNMENT

17-008

Moved by Mr. Campbell, and seconded by Mr. Phillips, that the organizational meeting of the Gahanna-Jefferson Board of Education be adjourned at 6:42 p.m.

Roll: Ayes – Campbell, Phillips, Chrysler, Moehring, Piccolantonio
Nays – None
Motion carried.

President

Treasurer