

MEAL CHARGE PROCEDURE

It is the responsibility of parents to provide lunch for their children while at school. It is important that children receive the nutrition they need to stay focused and learn during the school day. The Gahanna-Jefferson Child Nutrition Department's goal is to provide healthy meals to students and support its self-funded account.

What happens if my child does not have any money left in their meal account or did not bring funds?

A child may charge their meal(breakfast/lunch) for a total of **4 times** before reaching their charge limit.

What happens if my child reaches their charge limit?

In the event a student does not have funds in hand, has reached his/her charge limit, or has no packed lunch:

- A hot plate lunch or breakfast will be provided by the "Fill My Tummy Fund" donations.
- The hot plate lunch will be the regular plate lunch served by the school on that day.
- Students will **not** be allowed to charge snacks, specialty beverages, or second entrees with the Fill My Tummy Funds.
- At no point will a student be denied a school lunch/breakfast for not having sufficient funds thanks to donations to the Fill My Tummy Fund.
- The Child Nutrition Office will email the parent to inform them each time their student has received a hot meal provided by the Fill My Tummy Fund.

How will I know if my child has reached their charge limit?

Although students will continue to receive a hot plate lunch provided by the Fill My Tummy Fund, the Child Nutrition office will notify parents at least twice weekly of their child(ren)'s negative balance via email and will repeat until the 4 meal charges have been paid back(please check your SPAM folder).

How can donations be made to the Fill My Tummy Fund?

Checks can be made payable to Gahanna Jefferson Public Schools with Fill My Tummy Fund noted in the Notes section of your check. Donations can be mailed to Gahanna Jefferson Public Schools, 160 S Hamilton Road, Gahanna, OH 43230. Attn: Linda Green

Please note: During the last 2 weeks of school students may not charge meals. They must have cash, check, or funds on their account to purchase breakfast or lunch. Remaining balances will transfer to the next school year.

Questions? Contact Linda Green, Child Nutrition Supervisor, at 614-478-5535 or GREENL@GJPS.ORG