

GAHANNA-JEFFERSON PUBLIC SCHOOLS
Welcome Center at Clark Hall
380 Granville Street, Suite A
Gahanna, OH 43230
(614) 643-8300

Enrolling a Student While Seeking Guardianship

The Gahanna-Jefferson Public School District will temporarily enroll a student residing with an adult caretaker who lives in the school district under the following circumstances:

1. Adult caretaker must provide documentation establishing proof of residency in the Gahanna-Jefferson Public School District.
2. Adult caretaker must provide a copy of the court record of the application seeking guardianship for the minor student. (Franklin County Probate Court, 373 S. High Street, Columbus, OH 43215, (614) 462-3841)
3. Adult caretaker must provide a certified copy of the court order or decree approving custody/guardianship. If the custody/guardianship court order or decree is received within 60 calendar days from the date of enrollment, the minor student may remain in school as long as both the guardian and student reside in the Gahanna-Jefferson Public School District.

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Student Name: _____ Date of Birth: _____

New School of Attendance: _____ Grade: _____

Current School of Attendance: _____

Name of Current Parent/Guardian: _____

Signature of Current Parent/Guardian: _____

Name of Adult Seeking Guardianship: _____

Signature of Adult Seeking Guardianship: _____
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For Office Use Only

Court Record of Guardianship Application Received 60 Day Expiration Date: _____

Sworn Statement Signed and Notarized

Final Court Order or Decree Received

Residency verification received:

Lease **AND** Gas or Electric Bill

OR

Real Estate Tax Duplicate or Mortgage Statement **AND** Gas or Electric Bill

Sherri Zynda, Director of Special Programming

R.C. 3313.64(E)
Revised 11/13

(over)

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**SWORN STATEMENT OF
ADULT SEEKING GUARDIANSHIP**

State of Ohio)
) **SS:**
County of Franklin)

_____, being duly sworn on oath, deposes and says:
(Name of Adult Seeking Guardianship)

I have initiated legal proceedings for custody of _____. I am
(Name of Student)

attaching to this sworn statement a copy of the court record demonstrating that I am seeking guardianship of this student.

Further affiant sayeth naught.

Signature of Adult Seeking Guardianship

SWORN TO AND SUBSCRIBED in my presence this ___ day of _____, 201__.

Notary Public

GAHANNA-JEFFERSON
PUBLIC SCHOOLS