

GAHANNA-JEFFERSON PUBLIC SCHOOLS
Welcome Center at Clark Hall
380 Granville Street, Suite A
Gahanna, OH 43230
(614) 643-8300

Grandparent Caretaker Enrollment

A grandparent who has a grandchild residing* with him/her may enroll the grandchild in school and make other educational decisions for the child if the grandparent files with the juvenile court a Power of Attorney or a Caretaker Authorization Affidavit. The Gahanna-Jefferson Public School District requires these forms to be completed and filed prior to enrollment. Documentation needed for the enrollment appointment will include:

- The court-approved Power of Attorney or Caretaker Authorization Affidavit
- A picture ID of the enrolling grandparent
- Child's birth certificate
- Proof of residency documentation

**Please note that "residency" means where the child lives, eats, and sleeps the vast majority of the time, which includes weekends and holidays.*

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Student Name: _____ Date of Birth: _____

New School of Attendance: _____ Grade: _____

Current School of Attendance: _____

Parent Name: _____ Phone: _____

Parent Address: _____

Parent Signature: _____

Grandparent Name: _____ Phone: _____

Grandparent Address: _____

Grandparent Signature: _____

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For Office Use Only

Juvenile Court Approval Birth Certificate Picture ID of Grandparent

Residency verification received:

Lease **AND** Gas or Electric Bill

OR

Real Estate Tax Duplicate or Mortgage Statement **AND** Gas or Electric Bill

Sherri Zynda, Director of Special Programming