

Gahanna-Jefferson Public Schools

Career Advising Policy

This policy on career advising is reviewed at least once every two years and made available to students, parents, guardians and custodians, local post-secondary institutions and district residents. The policy is posted on the district's website: Gahannaschools.org

1. The district's plan for career advising includes providing grade-level examples that link students' schoolwork to one or more career fields by implementing the Career Connections Learning Strategies offered by the Ohio Department of Education. Examples are:
 - *Elementary*: using graphic organizers to show relationships.
 - *Middle School*: learning about the parts of the brain and dissecting a sheep brain linked to Health Field Careers (8th grade Medical Detectives class)
 - *High School*: linking design in the architecture and engineering classes to multiple career pathways (architecture, civil engineering, manufacturing)

2. Career advising will be provided to students in grades 6-12. Such guidance includes meeting with each student at least once annually to discuss academic and career pathway opportunities. Other activities include:
 - career interest surveys linking students' interests to appropriate career pathways. Students will review survey results and learn how they correlate to career fields. Middle School students will do this in health class while high school students will review their results in CBI classes; Family and Consumer Science classes, and the Digital Academy at High School level.
 - college and career days
 - career fairs
 - planned visits to Eastland Career Center including a field trip during summer school to the Eastland Middle School career days, 9th and 10th grade class visits to see specific pathway programs that their current class would feed into at the career center, the sophomore class visit in November.
 - Career Center representative visits twice a month.
 - pathway panel discussions by community members and business partners
 - visits to businesses and locations representing academic and pathway options,
 - speakers (including students and parents of students who have graduated from the different pathways, attended Eastland Career Center and successfully pursued careers in those areas),
 - student competitions in various pathways (robotics, programming, writing/journalism, engineering, etc).
 - summer camps (engineering, robotics, writing, math)
 - after school activities and clubs,
 - job shadowing and internships.
 - Military representatives in the high school weekly.

3. Additional interventions and career advising for students who are identified as at risk of dropping out of school include:
 - a. The identification of students who are at risk of dropping out of school using a program that is directly linked to the district student information system facilitating collection of data which also links to student success plans housed in the system and accessible to parents and students through the system's access center. Data points are defined with input from school counselors, administrators, teachers and other appropriate school staff.
 - b. Development of a Student Success Plan for each at-risk student that addresses both the student's academic and career pathway to successful graduation and the role of career-technical education, competency-based education and experiential learning, when appropriate. (To take place in CBI classes, the Digital Academy and academic classes)
 - c. Before developing an individual's Student Success Plan, district staff will invite the student's parent, guardian or custodian to assist. If that adult does not participate in the plan development, the district will provide the adult a copy of the plan, a statement of the importance of a high school diploma and a listing of the pathways to graduation available to the student. In addition, a conversation with the parent, in person or on the phone, will take place to advise the parent of the plan and its importance to the child's future success. Plans will be posted on the student and parent access portals.
4. Training will be provided for employees on how to advise students on career pathways, including use of data tools and success plan software.
5. Career pathway options available to all students:
 - a. Lincoln High School
 - i. Engineering
 - ii. Robotics (Science Academy)
 - iii. Marketing
 - iv. Multi-Media
 - b. Gahanna satellite of Eastland Career Center at Clark Hall
 - i. Bioscience Technologies
 - ii. Teaching Professions
 - iii. Architecture
 - c. Eastland/Fairfield Career Centers
 - i. Agriculture and Environmental Systems
 - ii. Art and Communication
 - iii. Construction Technologies
 - iv. Health Science
 - v. Hospitality and Tourism
 - vi. Human Services
 - vii. Law and Public Safety
 - viii. Manufacturing Technologies
 - ix. Transportation

6. Many opportunities exist for students and families to gather information about courses that can award students credit.
 - a. Simultaneous credit earned for both high school and college credit
 - b. Career-technical certification
 - c. AP courses available for students to earn college credit with the AP tests
 - d. Flex credit
 - e. Independent Study
 - f. College credit through Columbus State and online credit earned through University of Toledo.

7. Documentation of career plans will be available to students and parents through the student information system. (eSchool)

8. Supports that are in place for students who require intervention and services in transitioning to post high school education or training include the following.
 - a. *CBI Class*
 - b. *College Prep Math Class*
 - c. *The Digital Academy*
 - d. *Individual meetings with students, parents, teachers and guidance counselors*
 - e. *Family and Consumer Science Classes*