



# Gahanna - Jefferson Public Schools

160 South Hamilton Road · Gahanna, OH 43230

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## **BOARD OF EDUCATION MEETING**

**NOVEMBER 8, 2018**

## **AGENDA**



**BOARD OF EDUCATION  
NOVEMBER 8, 2018  
6:30 P.M.**

**I. OPENING ACTIVITIES**

**A. Calling of the Roll**

ROLL CALL: Campbell\_\_\_Chrysler\_\_\_ Hairston\_\_\_ Moehring\_\_\_ Piccolantonio\_\_\_ MC: Y N

**B. Pledge of Allegiance**

**C. Minutes**

Moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Gahanna-Jefferson Board of Education approve the following minutes:

- October 16, 2018 Finance Committee Meeting
- October 18, 2018 Regular Board Meeting
- October 23, 2018 Student Learning & Achievement Committee Meeting
- October 30, 2018 Policy & Governance Committee Meeting

ROLL CALL: Piccolantonio\_\_\_ Campbell\_\_\_Chrysler\_\_\_ Hairston\_\_\_ Moehring\_\_\_ MC: Y N

**II. SCHOOL/COMMUNITY REPORT(S)/PRESENTATION(S)**

- |  |  |
|--|--|
| <b>A. Restorative Practices - Royal Manor</b>        | <b>Alissa Lopez<br/>Jen Walker<br/>Jessica Cisler<br/>Kelsey Straker</b> |
| <b>B. Eagle Scout Project</b>                        | <b>Sean Ray</b>  |
| <b>C. Student Council President</b>                  | <b>Abby Alatsis</b>  |
| <b>D. Gahanna-Jefferson Education Foundation</b>     | <b>Sharon Tomko</b>  |
| <b>E. Gahanna-Jefferson Education Association</b>    | <b>Kate Dudenhoeffer</b>   |
| <b>F. City of Gahanna</b>                            | <b>Brian Metzbowser</b>  |
| <b>G. Finance Committee</b>                          | <b>Daphne Moehring</b>   |
| <b>H. Policy and Governance Committee</b>            | <b>Matt Campbell</b>   |
| <b>I. Student Learning and Achievement Committee</b> | <b>Jennifer Chrysler</b>   |

**III. PUBLIC PARTICIPATION**

**IV. COMMUNICATION(S)/ADOPTION OF AGENDA**

**Regular Board of Education Meeting  
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**A. Adoption of Agenda**

Additions/Deletions to Agenda

1. \_\_\_\_\_

2. \_\_\_\_\_

Moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approve this agenda as presented or approve as amended.

ROLL CALL: Moehring\_\_\_ Piccolantonio\_\_\_ Campbell\_\_\_ Chrysler\_\_\_ Hairston\_\_\_ MC: Y N

**V. BOARD ACTION(S)/INFORMATION ITEM(S)**

**A. SUPERINTENDENT'S REPORT**

**B. TREASURER'S REPORT**

**ITEM(S) FOR ACTION (1 – 5)**

Moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, upon the recommendation of the Treasurer, that the Gahanna-Jefferson Board of Education approve the following:

**1. October 2018 Financial Report**

Approve the October 2018 Monthly Financial Report as submitted by the Treasurer.

**2. Minutes**

Approve to amend Motion #17-140 on the January 25, 2018 Minutes to add the list of Liaison Appointments and Committees, as presented.

**3. Transfer Funds**

Approve the transfer of \$122,470.09 from General Fund (001-0000) to Journey to Learning Fund (011-9040).

**4. Appropriations**

Approve to amend the following appropriations.

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11/8/18-FY19 Amended Appropriations					
FUND	Fund Type	Description	Previous Appropriations	Amendment	Total Appropriations
18	PRO/Enterprise	PUBLIC SCHOOL SUPPORT	\$ 268,899.02	\$ 300.00	\$269,199.02
22	GOV/Special	DISTRICT AGENCY STUDENT MANAGED	\$ 206,915.00	\$150,000.00	\$356,915.00
200	PRO/Internal	ACTIVITY MISCELLANEOUS	\$ 492,708.84	\$ 7,500.00	\$500,208.84
499	GOV/Special	STATE GRANT FUND	\$ 37,136.92	\$42,951.30	\$ 80,088.22

**5. Donations**

Accept the following donations and that the Board of Education thanks the donors for their contribution to the District:

TITLE	AMOUNT	DONATED TO
Wienke	\$100.00	Blacklick Elementary School
Gahanna Lincoln Athletic Boosters	\$178.00	Cross Country Event
Ms. Teresa Foehl	\$300.00	Fill My Tummy Fund
Mr. Jeffrey Barr	\$20.00	Fill My Tummy Fund
Mr. & Mrs. William Dyck	\$60.00	Fill My Tummy Fund
Mr. & Mrs. Maury Witkoff	\$25.00	Fill My Tummy Fund
Blacklick School Pride Partners PTO	\$500.00	Fill My Tummy Fund
Skyline Chili, Inc.	\$500.00	Jefferson Elementary
Miscellaneous Students & Staff	\$122.85	LHS Exceptional Students I
Miscellaneous Students & Staff	\$260.60	LHS Exceptional Students I
Mr. & Mrs. Robert Kracker	\$50.00	LHS Lions Locker In Memory of Gary Thomas
Mr. & Mrs. Russel Cochrane	\$50.00	LHS Lions Locker In Memory of Gary Thomas
Anonymous	\$193.30	LHS Lions Locker In Memory of Gary Thomas
Columbus Academy	\$97.00	LHS Lions Locker In Memory of Gary Thomas
The Cols. Suburban College Fair, Inc.	\$800.00	LHS National Honor Society
Middle School East PTA	\$1,252.00	Middle School East
Mr. & Mrs. Al McKenna	\$1,500 (Piano)	Middle School East
Mr. & Mrs. Michael Sais	\$5,000.00	Special Education Services

ROLL CALL: Hairston\_\_\_ Moehring\_\_\_ Piccolantonio\_\_\_ Campbell\_\_\_ Chrysler\_\_\_ MC: Y N

**C. EDUCATIONAL/PUPIL PROGRAM(S) AND SERVICE(S)**

**ITEM(S) FOR ACTION (1 – 3)**

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Moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approve the following:

**1. Overnight/Extended Student Trip(s) for the 2018-2019 School Year(s)**

Approve the following overnight trip(s):

LHS - Orchestra

Performance at St. Paul the Apostle/Rehearsal with the Conductor of the New York Philharmonic and view performance of New York Philharmonic  
New York, New York

June 1-5, 2020

**2. Summer Journey to Learning Program**

Approve the 2019 Summer Journey to Learning Program for the high school, middle schools, and elementary schools. The estimated cost is \$165,000 with an estimated staff of 95 (depending upon student enrollment). To be paid out of summer school fees (Journey to Learning Fund) with any deficit being covered by the General Fund.

**3. Kindergarten Classroom Libraries**

Approve the purchase of literacy materials from Heinemann for all Kindergarten Classrooms, at a cost not to exceed \$10,769.20 to be paid out of the General Fund.

ROLL CALL: Chrysler\_\_\_ Hairston\_\_\_ Moehring\_\_\_ Piccolantonio\_\_\_ Campbell\_\_\_ MC: Y N

**D. HUMAN RESOURCES**

**ITEM(S) FOR ACTION (1 – 18)**

Moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approve the following:

**1. Resignations**

Accept the following resignations:

Tiffany Bott, Secretary, Jefferson Elementary, effective at the end of the day on December 21, 2018

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Michael Brown, Jr., Educational Aide, Middle School South, effective at the end of the day on November 16, 2018; and Head Wrestling Coach, Middle School East/Middle School South, effective with the 2018-2019 school year

Anthony Dixon, Assistant Boys Basketball Coach, Lincoln High School, effective with the 2018-2019 school year

Wendy O'Donnell, Kitchen Helper, Middle School South, and Breakfast Helper, Chapelfield Elementary, effective at the end of the day on October 25, 2018

Jenny Savakinas, Guidance Counselor, Lincoln High School, effective at the end of the day on February 15, 2019 for retirement purposes

Keith Wilson, Winter/Spring Equipment Manager, Lincoln High School, effective with the 2018-2019 school year

Jeffrey Yost, Assistant Wrestling Coach, Middle School East/Middle School South, effective with the 2018-2019 school year

B. Shea Reed, Principal, Chapelfield Elementary, effective at the end of the day on November 20, 2018

Frank Skeens, Custodian, Lincoln Elementary, effective at the end of the day on December 31, 2018 for retirement purposes

**2. Positions**

Approve the following positions:

- 1 FTE Educational Aide
- 1 FTE Bus Driver

**3. Employment – Mid-Day Hours for Bus Driver**

Approve the following bus driver for mid-day hours for driving preschool and special education work program students to and from school for the 2018-2019 school year, effective November 12, 2018:

<u>Name</u>	<u>Hours/day</u>
Clinton McKee	1.50

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**4. Employment – Classified Employees**

Approve the following individuals, to be placed on the appropriate salary schedule with a 270-day probationary period:

Sandra Liu – Kitchen Helper, Royal Manor Elementary  
Step 3 on salary schedule; \$15.50 per hour  
3 hours per day  
Effective November 12, 2018; prorated 126 days for the 2018-2019 SY

Wendy O'Donnell – Cook, Middle School South  
Step 2 on salary schedule; \$15.26 per hour  
6.5 hours per day  
Effective October 26, 2018; prorated 137 days for the 2018-2019 SY

Stephanie Wendler – Kitchen Helper, Middle School South  
Step 0 on salary schedule; \$13.80 per hour  
3 hours per day  
Effective November 12, 2018; prorated 126 days for the 2018-2019 SY

**5. Employment – Unclassified Employee**

Approve the following individual, on a one-year contract, to be placed on the appropriate salary schedule with a 270-day probationary period, effective October 29, 2018:

Yukiko Jones – Educational Aide, Lincoln Elementary  
Step 3 on salary schedule; \$17.07 per hour  
6.5 hours per day  
Prorated 134 days for the 2018-2019 SY

**6. Amendment of Motion 07-18-009 (11.) – Addendum Assignments for the 2018-2019 School Year**

Approve to amend as follows:

Update Jay Baker's contract as Assistant Football Coach at Lincoln High School from \$1,411.90 (25%) to \$2,823.81 (50%) and Michel Flusche's contract as Assistant Football Coach at Lincoln High School from \$1,158.49 (25%) to \$2,316.97 (50%)

**7. Employment of Non-Certificated Personnel as a Coach/Advisor for the 2018-2019 School Year**

Adopts the following Resolution:



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WHEREAS, the Gahanna-Jefferson Board of Education attempts to employ existing certificated staff to direct, supervise, or coach the pupil-activity programs; and

WHEREAS, the positions have been offered to current certificated employees; and

WHEREAS, when no such employee qualified to fill the positions has accepted the positions that were advertised as being available to individuals with a certificate who are not currently employed by the Board of Education; and

WHEREAS, no such person applied for and accepted the positions;

THEREFORE BE IT RESOLVED, that the Board of Education shall employ the following non-certificated personnel, effective with the 2018-2019 school year (Pending fingerprint results and/or certification):

Group VII

<b>Name</b>	<b>Bldg.</b>	<b>Title</b>	<b>Step</b>	<b>Salary</b>
Anthony Dixon	LHS	Winter/Spring Equipment Manager	1	\$3,309.96

**8. Employment – Long-Term Assignment**

Approve the following certificated personnel for a designated long-term assignment during the 2018-2019 school year, to serve at the will of the Board and to be paid in accordance with the long-term substitute payment schedule:

<u>Name</u>	<u>Dates</u>
Miriah Hoagland	11/6/2018 – 12/21/2018

**9. Employment – Substitutes**

Approve the following substitutes for the respective positions, to serve the district on an as-needed basis at the appropriate substitute pay rate, effective for the 2018-2019 school year (Pending fingerprint results and/or certification):

Bus Drivers:

Wayne Blackburn  
Arthur Campbell  
Steven Rowley  
Gerald Moore

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Educational Aide:  
Jessica Alexandrina

**10. Employment of Interim Principal through the Educational Service Center-Council of Governments for the 2018-2019 School Year**

Authorize the Superintendent to recommend to Tom Goodney, Superintendent, Educational Service Center of Central Ohio, that the following personnel receive a one-year contract as Interim Principal at Chapelfield Elementary through the Educational Service Center-Council of Governments (ESC-COG) for the 2018-2019 school year, effective November 12, 2018:

<u>Name</u>	<u>Days</u>	<u>Salary</u>
Thomas Bates	141	\$400/day

**11. Employment – Student Workers**

Approve the following students to work with the Food Service Department to wash dishes for 1.5 hours a school day for \$8.30 per hour.

Xzavier B.  
Cole P.  
Joey V.

**12. Employment – Administrative Staff**

Approve the following administrative personnel, based on the appropriate salary schedule and ORC Statute 3319.02, effective November 12, 2018 through July 31, 2020 (Pending fingerprint results and/or certification):

<u>Name</u>	<u>Position</u>	<u>Term</u>	<u>Salary</u>
Stephanie Loucka	Director of Human Resources	2-year (260 days)	\$83,643.46 (Prorated 188 days for the 2018-19 SY)

**13. Addendum Assignments for the 2018-2019 School Year**

Employ the following personnel for the positions listed, according to the current adopted Addendum Salary Schedule, effective with the 2018-2019 school year (Pending fingerprint results and/or certification):

Group II

<u>Name</u>	<u>Bldg.</u>	<u>Title</u>	<u>Step</u>	<u>Salary</u>
Keith	Wilson	LHS	Basketball Assistant Coach - Boys	3 \$4,778.75

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Group VII

Name	Bldg.	Title	Step	Salary
Jeffrey Yost	MSE/MSS	Wrestling Head Coach	0	\$3,309.96

**14. Volunteer Coach for the 2018-2019 School Year**

Recognize the following individual as a volunteer coach in the District for the 2018-2019 school year (Pending fingerprint results and/or certification):

Name	Bldg.	Title
Anthony Dixon	LHS	Volunteer Basketball Coach - Boys

**15. Increase in Contract Time – Certificated Employee**

Approve the change of contract by percentage of time for the following certificated personnel, effective November 9, 2018:

Name	Position	Buildings	Percentage	Contract Type
Holly Hobzek	Mental Health Specialist	HP/MSE/LHS	from 50% to 100%	Limited

**16. Unpaid Leave of Absences**

Approve the following unpaid leave of absences:

Melissa Hinds, Secretary, Middle School East, on March 22, 2019

Joseph Morlan, Educational Aide, Blacklick Elementary, on October 11, 2018 and effective October 17, 2018 through October 24, 2018

Lynnette Reventlow, Secretary, Goshen Lane Elementary, on February 22, 2019

Michele Henry, Grade 6 Social Studies, Middle School East, for a half day PM on November 20, 2018 and on November 26, 2018

Susan Pettiford, Kitchen Helper, Goshen Lane Elementary, on March 7, 2019 and March 8, 2019

**17. Additional Hours**

Approve additional hours for the following personnel to serve on the Evaluation Committee at the hourly rate of \$27.10, not to exceed 30 hours each, to be paid out of the General Fund:

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Jenny Palguta	Jim Birath
Wendy Fafata-Roberts	Mary Beth Powell
Dawn Stanforth	Dwayne Marshall

**18. Additional Hours**

Approve additional hours for Angela Ferraris for Curriculum/Media mapping and planning at the hourly rate of \$27.10, not to exceed 10 hours, to be paid out of the General Fund.

ROLL CALL: Campbell\_\_\_ Chrysler\_\_\_ Hairston\_\_\_ Moehring\_\_\_ Piccolantonio\_\_\_ MC: Y N

**E. GENERAL BUSINESS**

**ITEM(S) FOR ACTION (1 – 6)**

Moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approve the following:

**1. Snow Removal Contract**

Approve the contract with Jim Klamfoth Lawn Service for snow removal, on an as-needed basis, as presented.

**2. Policies**

Approve the following policies:

- 3214 Staff Gifts
- 3215 Use of Tobacco by Staff
- 3216 Staff Dress and Grooming
- 4214 Staff Gifts
- 4215 Use of Tobacco by Staff
- 4216 Staff Dress and Grooming
- 4440 Job Related Expenses
- 5223 Released Time for Religious Instruction
- 5512 Use of Tobacco by Students
- 5724 Preparing for Voter Registration
- 5725 Students as Precinct Officials
- 5830 Student Fund-Raising
- 5855 Student Attendance at School Events
- 6220 Tax Budget Preparation
- 6230 Tax Budget Hearing (**Rescind**)
- 6530 Payment of Accrued, Unused Vacation Leave

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7230 Gifts, Grants, and Requests  
8220 School Day  
New Severance Pay

**3. Payment in Lieu of Transportation**

Approve the following families for payment in lieu of transportation.

Brittany B.	Brooklyn B.	Leah B.
Niall C.	Jasmine D.	Esther F.
Trent H.	Andrew H.	Ava J.
Blake J.	Owyn K.	Ashley K.
John K.	Emma M.	Sora M.
Vincent M.	Anthony P.	Bella P.
Georgia R.	Jonathan R.	Samuel R.
Ethan S.	Brian W.	Robert W.
Simon H.		

**4. HVAC**

Approve the purchase of a roof top air handler for MSE from Gutridge, at a cost not to exceed, \$66,274.00. This will be purchased out of the Permanent Improvement (PI) Funds.

**5. Resolution**

Approve and authorize the following resolution:

**EXECUTION OF THE CONSTRUCTION MANAGER AT RISK (CMR)  
AGREEMENT WITH CORNA KOKOSING**

The Superintendent recommends approval of the CMR Agreement with Corna Kokosing (Corna) for the New Lincoln Elementary School Project (the Project).

Rationale:

1. The Board selected Corna as the best value CMR from a list of four (4) short-listed firms for the Project, following the process outlined in the Ohio Revised Code for CMRs applicable to public school districts and now wishes to enter into a CMR agreement for the Project.
2. The CMR agreement was prepared for the Project, which includes \$47,644.00 for preconstruction services. The amount paid for construction of the Project will be based a Guaranteed Maximum Price (GMP) that will include the CMR's fee of 1.85% of the Cost of

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the Work, general conditions (\$1,181,900.00), the CMR's contingency of 2.00% of the Cost of the Work, and the estimated Cost of the Work.

3. The Board now wishes to document selection of the CMR and approval of the CMR agreement with Corna and to authorize the Board President and Treasurer to sign the CMR Agreement on behalf of the Board.

The Gahanna-Jefferson Public School District Board of Education resolves as follows:

1. The Board approves the CMR Agreement for the Project with Corna and authorizes the execution of the agreement by the Superintendent and Treasurer on behalf of the Board.

**6. Resolution**

Approve and authorize the following resolution:

**ARCHITECT AGREEMENT WITH TRIAD ARCHITECTS, INC.**

The Superintendent recommends approval of the A/E Agreement with TRIAD Architects, Inc. (TRIAD) for the New Lincoln Elementary School Project (the Project).

Rationale:

1. The Board selected TRIAD as the most qualified design professional (A/E) from a list of three (3) short-listed firms for the Project, following the process outlined in the Ohio Revised Code for design professionals applicable to public school districts and now wishes to enter into an A/E agreement for the Project.
2. The Board now wishes to document selection of the A/E and approval of the A/E agreement with TRIAD and to authorize the Board President and Treasurer to sign the A/E Agreement on behalf of the Board.

The Gahanna-Jefferson Public School District Board of Education resolves as follows:

1. The Board approves the A/E Agreement for the Project with TRIAD, with compensation for the A/E's services in the total amount of \$1,575,000.00.

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2. The Board authorizes the Board President and Treasurer to sign the A/E Agreement with TRIAD for the Project.
3. The Treasurer is authorized to issue a purchase order in the amount of \$1,575,000.00 for the design and construction administration services to be provided by TRIAD for the Project.

ROLL CALL: Piccolantonio\_\_\_ Campbell\_\_\_ Chrysler\_\_\_ Hairston\_\_\_ Moehring\_\_\_ MC: Y N

**VI. BOARD REPORT(S)/DISCUSSION(S)**

**A. Legislative Liaison**

**Beryl Piccolantonio**

**B. Gahanna-Jefferson Education Foundation**

**Daphne Moehring**

**VII. ADJOURNMENT**

Moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the the regular meeting of the Gahanna-Jefferson Board of Education adjourned at \_\_\_\_\_ p.m.

ROLL CALL: Moehring\_\_\_ Piccolantonio\_\_\_ Campbell\_\_\_ Chrysler\_\_\_ Hairston\_\_\_ MC: Y N