

RECORD OF PROCEEDINGS 10471

REGULAR SESSION

March 19, 2020

The Gahanna-Jefferson Board of Education met in Regular Session on March 19, 2020 at the Gahanna-Jefferson Clark Hall, 380 Granville Street. President Beryl Piccolantonio called the meeting to order at 6:30 p.m.

ROLL CALL:	Mr. Matthew Campbell	Present
	Mrs. Jennifer Chrysler	Present
	Mr. Bryan Hairston	Present
	Mrs. Daphne Moehring	Present
	Mrs. Beryl Piccolantonio	Present

Pledge of Allegiance

Approval of the Minutes

20-03-030

Moved by Mr. Hairston, and seconded by Mrs. Moehring, that the Gahanna-Jefferson Board of Education approved the following minutes:

- February 18, 2020 Special Board of Education Meeting
- February 18, 2020 Finance/Facilities Committee Meeting
- February 20, 2020 Regular Board of Education Meeting
- February 27, 2020 Special Board of Education Meeting

Roll: Ayes – Piccolantonio, Campbell, Chrysler, Hairston, Moehring
Nays – None
Motion carried.

SCHOOL/COMMUNITY REPORT(S)/PRESENTATION(S)

A.	Finance Committee	Daphne Moehring
B.	Policy and Governance Committee	Matt Campbell
C.	Student Learning and Achievement Committee	Jennifer Chrysler

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Adoption of Agenda

20-03-031

Moved by Mr. Campbell, and seconded by Mrs. Chrysler, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved this agenda as presented or approved as amended.

Roll: Ayes – Moehring, Piccolantonio, Campbell, Chrysler, Hairston
Nays – None
Motion carried.

A. SUPERINTENDENT'S REPORT

1. PSA with City on COVID 19

- I participated in PSA with Mayor, Laurie Jadwin, Police Chief, Jeff Spence and Fire Chief, Fred Kauser with the city on our collective response to the COVID 19 Crisis.

2. March 4th is the National “Spread the Word Day to End the Word” Day

- Over 3,000 T-shirts were sold to celebrate “Spread the Word to End the Word” during lunch periods at the high school, where there was wheelchair basketball, therapy dogs in training, dogs with disabilities, and virtual reality with adaptive tools
- Kudos to Tiffany Hanna, Jill Evans, Cheryl Kempf, our ESS teams at the LHS for pulling it all together and involving all of our schools in the district.

4. Academic Awards: On March 3rd, GLHS had its Academic Awards Ceremony. Thanks to the GLHS PTO for sponsoring lunch for students. Here is the award breakdown.

- 601 students received awards in total
- Academic Awards of Distinction are earned based on the following criteria:
 - 9th Grade: 3.9 GPA or better after one semester

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- 10th Grade: 3.8 GPA or better after three semesters
- 11th Grade: 3.7 GPA or better after five semesters
- 12th Grade: 3.6 GPA or better after seven semesters
- Breakdown of the number of students by grade level
 - 106 Freshmen
 - 123 Sophomores
 - 174 Juniors
 - 198 Seniors

Those who earned this award were invited to a recognition program during the day on March 3rd.

- Pizza, wings, cookies
- Music
- Video games
- Backdrops for photo ops
- Sign the banner

5. **Fill My Tummy Fund:** Donations to Fill My Tummy Fund can now be made online www.tinyurl.com/gjpsFillMyTummy. This is the same company where you can buy GLHS theatre tickets.

B. TREASURER'S REPORT

1. Cash Balances:

- Cash Balances are \$57.5M. The General fund balance is \$21.6M vs \$20.4M in the previous year. Due to the turbulence in the markets and actions by the Federal reserve interest rates continue to decrease. Several bonds have been called and it is expected that rates will continue to yield lower returns into the foreseeable future. This will negatively impact the 5 year forecast to some degree. The goal remains to maximize earnings within the constraints of the 5 year forecast for operating funds and the drawdown schedule for construction funds.
(See attached report of cash balances and investments by maturity date)

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2. Revenues:

- Included in the financial results package are reports detailing receipts for the fiscal year with additional categories and a split between State and Local sources. Revenue remain ahead of prior year levels due to increased property tax receipts.

3. Expenditures:

- Salaries & Wages are tracking higher than prior year by 3.2%. It is anticipated that forecasted Salaries and Wages will be slightly lower than planned for FY2020
- Employee benefit costs are tracking lower than planned. As stated previously, it is possible that savings will materialize which can offset potential expenditures in other areas.
- No material variances from forecast expected at this time.

4. Appropriations:

- Adjustments to Estimated Revenues and Appropriated Expenditures are being requested due to:
 - Increase in the Auxiliary Services allocation
 - Increased receipts in Student Activity funds

5. Account Activity

- There are 3 special cost centers to close. The balances are being moved to the Principal's account or a future Class account.
- New club accounts are being established.
- Transfer of donations is being made from the Fill My Tummy Fund to Food Service to cover meals provided.

6. Activities:

- Budget worksheets have been distributed. Meeting with the buildings are in progress. Target date for completion is Mid-April.

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C. FINANCIAL BUSINESS

ITEM(S) FOR ACTION (5)

20-03-032

Moved by Mrs. Moehring, and seconded by Mr. Campbell, upon the recommendation of the Treasurer, that the Gahanna-Jefferson Board of Education approved the following:

1. Financial Report

The Gahanna-Jefferson Board of Education approved the February 2020 Monthly Financial Report as submitted by the Treasurer.

2. WORKS International, Inc. Agreement

The Gahanna-Jefferson Board of Education approved the annual agreement with WORKS International, Inc. for web-based safety, regulatory compliance and accident management program from July 2019 – June 2020 for \$19,359, to be paid out of the General Fund.

3. Donations

The Gahanna-Jefferson Board of Education accepted the following donations and that the Board of Education thanks the donors for their contribution to the District:

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GJPS SUPPORTER	AMOUNT	DONATED TO
Gahanna Lincoln Athletic Boosters	\$3,000.00	Baseball Camp
Wienke	\$100.00	Blacklick Elementary School
Blacklick Elementary PTO	\$848.00	Blacklick Elementary School Field Trip
Active Time (Eager Engineers)	\$295.20	Goshen Lane Elementary
Alliance Data	\$40.00	Goshen Lane Elementary
Three Creeks Church	\$939.00	Goshen Lane Elementary
Active Time (Eager Engineers)	\$464.40	High Point Elementary
Ms. Maggie Hroncich	\$50.00	High Point Elementary
Mr. & Mrs. Andrew & Angela McPeak	\$15.00	High Point Elementary ELSS Classroom
Mr. & Mrs. Arlin & Amada Caldwell	\$20.00	High Point Elementary ELSS Classroom
Mr. & Mrs. Chad & Jennifer Lane	\$30.00	High Point Elementary ELSS Classroom
Mr. & Mrs. Erik & Jennifer Wilson	\$25.00	High Point Elementary ELSS Classroom
Mr. & Mrs. Justin & Diana Sponseller	\$20.00	High Point Elementary ELSS Classroom
Mr. & Mrs. Kevin & Jennifer Mirlisena	\$20.00	High Point Elementary ELSS Classroom
Mr. & Mrs. Sean & Megan Bradford	\$20.00	High Point Elementary ELSS Classroom
Mr. & Mrs. Thomas & Nicole Zerkle	\$50.00	High Point Elementary ELSS Classroom
Ms. Amy Girard	\$50.00	High Point Elementary ELSS Classroom
Ms. Elizabeth Smith	\$25.00	High Point Elementary ELSS Classroom
Ms. Marisa Covert	\$20.00	High Point Elementary ELSS Classroom
Ms. Meredith Sweeney	\$25.00	High Point Elementary ELSS Classroom
Ms. Colleen Wolf	\$502.00	LHS Guidance "Hope Squad"
Gahanna Rotary Foundation	\$200.00	LHS Interact Club
Chang & Yee LLC	\$2,000.00	LHS Scholarship
Tifereth Israel	\$500.00	LHS Speech and Debate Team
Kroger	\$212.96	Preschool
Kiwanis Club of Gahanna	\$250.00	Royal Manor Elementary
Three Creeks Church	\$625.00	Royal Manor Elementary

4. "Then and Now"

The Gahanna-Jefferson Board of Education approved the following "Then and Now" transaction:

Purchase amount of \$19,359 for Works International, Inc. invoice dated July 1, 2019. The purchase was not board approved so no purchase order exists.

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5. Transfer of Funds

The Gahanna-Jefferson Board of Education approved a transfer of \$1,077.95 from Fill My Tummy Fund (007-9618) to Food Service Fund (006-0000) as reimbursement for emergency meals provided to students from December 2019 – February 2020.

6. Close Inactive Accounts and Transfer Funds

The Gahanna-Jefferson Board of Education approved to close the following inactive accounts and transfer remaining funds as follows:

Class of 2018	200-9018	\$359.51	Transfer to Class of 2021	200-9221
Amnesty Intern'l Club	200-9921	\$546.75	Transfer to LHS 018 Account	018-9030
MSW Renaissance	018-9332	\$1,785.05	Transfer to MSW 018 Acct	018-9022

7. New Club Student Activity Accounts

The Gahanna-Jefferson Board of Education approved the establishment of New Student Activity Accounts:

The March for Our Lives Chapter Club (200-9983) at Lincoln High School with all applicable policies, guidelines, and procedures associated with the student handbook for the purpose of spreading awareness about school safety, in particular gun violence and providing outreach and support to places impacted by gun violence and other tragedies.

The 8th Grade Cheerleading Club (200-9984) with all applicable policies, guidelines, and procedures associated with the student handbook for the purpose of promoting school spirit, a sense of good sportsmanship, and character building.

8. Amendment of Motion 19-10-115 (C2) LHS and MS Athletic Pay Scale for 2019-2020

The Gahanna-Jefferson Board of Education approved to amend as follows:

Ticket Sellers and Game Managers	\$9.70 per hour
Ticket Takers/Scanners and Door/Gate Monitors	\$8.70 per hour

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LHS Game Managers

\$10.70 per hour

Comment: Due to an increase in minimum wage.

9. Appropriations/Revenues

The Gahanna-Jefferson Board of Education approved to amend the appropriations/revenue as follows:

		03/19/2020-FY20 Amended Appropriations					
FUND	Fund Type	Description	Previous Appropriations	Amendment	Total Appropriations	Revenue	
200	PRO/Internal	STUDENT MANAGED ACTIVITY	\$ 547,381.62	\$ 5,300.00	\$ 552,681.62	\$ 5,500.00	
401	GOV/Special	AUXILIARY SERVICES	\$ 806,752.24	\$ 10,959.44	\$ 817,711.68	\$ 10,959.44	

Roll: Ayes – Hairston, Moehring, Piccolantonio, Campbell, Chrysler
 Nays – None
 Motion carried.

D. EDUCATIONAL/PUPIL PROGRAM(S) AND SERVICE(S)

ITEM(S) FOR ACTION (2)

20-03-033

Moved by Mr. Campbell, and seconded by Mr. Hairston, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved the following:

1. Overnight/Extended Student Trip(s)

The Gahanna-Jefferson Board of Education approved the following overnight trip(s):

LHS- Girls Varsity Track and Field Team
 Indiana Tech University Outdoor Invitational Meet
 Ft. Wayne, IN
 April 24-25, 2020

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2. Consulting Service Contract

The Gahanna-Jefferson Board of Education approved a consulting service contract for Dennis Santos to serve as a Technology Technician on an as-needed basis, at the rate of \$16.07/hour for a maximum of 260 hours, effective April 1, 2020 through June 1, 2020, to be paid out of the General fund.

Roll: Ayes – Chrysler, Hairston, Moehring, Piccolantonio, Campbell
Nays – None
Motion carried.

ITEM FOR INFORMATION

Non School Sponsored Student Trip:

Gahanna Middle School South Students
London, Paris, & Rome - Explore Europe Tour
Summer of 2021

E. HUMAN RESOURCES

ITEM(S) FOR ACTION (16)

20-03-034

Moved by Mrs. Moehring, and seconded by Mr. Hairston, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved the following:

1. Resignations

The Gahanna-Jefferson Board of Education accepted the following resignations:

Tyler Bruns, Science, Lincoln High School, effective at the end of the 2019-2020 school year

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Joann Emmons, Cook, Lincoln High School, effective at the end of the day on April 30, 2020 for retirement purposes

Jessica George, Grade 3, Lincoln Elementary, effective at the end of the 2019-2020 school year

Andrea Haller, Intervention Specialist, Lincoln Elementary, effective at the end of the day on March 20, 2020

Julie Hoover, Educational Aide, Middle School West, effective at the end of the 2019-2020 school year

Jeffrey Conklin, Educational Aide, Lincoln High School, effective at the end of the day on May 30, 2020 for retirement purposes

2. Employment – Classified Employees

The Gahanna-Jefferson Board of Education approved the following individuals, to be placed on the appropriate salary schedule with a 270-day probationary period:

Bridget Banks – Kitchen Helper, High Point Elementary
Step 0 on salary schedule; \$14.08/hour
3 hours/day
Effective February 11, 2020; prorated 71 days for the 2019-2020 SY

Rachel Lefevre – Kitchen Helper, Goshen Lane Elementary
Step 0 on salary schedule; \$14.08/hour
3 hours/day
Effective February 13, 2020; prorated 69 days for the 2019-2020 SY

3. Employment – Bus Driver

The Gahanna-Jefferson Board of Education approved the following individual as a Bus Driver, to be placed on the appropriate salary schedule with a 177-workday probationary period, effective March 10, 2020:

Amanuel Brhane
Step 0 on salary schedule; \$19.27/hour
4.75 hours/day

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Prorated 52 days for the 2019-2020 school year

4. Employment – Non-Certificated Personnel as a Coach/Advisor

The Gahanna-Jefferson Board of Education adopted the following Resolution:

WHEREAS, the Gahanna-Jefferson Board of Education attempts to employ existing certificated staff to direct, supervise, or coach the pupil-activity programs; and

WHEREAS, the positions have been offered to current certificated employees; and

WHEREAS, when no such employee qualified to fill the positions has accepted the positions that were advertised as being available to individuals with a certificate who are not currently employed by the Board of Education; and

WHEREAS, no such person applied for and accepted the positions;

THEREFORE, BE IT RESOLVED, that the Board of Education shall employ the following non-certificated personnel, effective for the 2019-2020 school year (Pending fingerprint results and/or certification):

Group IV

Name	Bldg.	Title	Step	Salary
Marco Houpe	LHS	Lacrosse Assistant Coach - Boys	0	\$3,840.29

5. Employment – Volunteer Coach

The Gahanna-Jefferson Board of Education approved the following individual as a volunteer coach in the District for the 2019-2020 school year (Pending fingerprint results and/or certification):

Name	Bldg.	Title
Jim Clayton Jr.	MSS	Volunteer Softball Coach

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6. Employment through the Educational Service Center-Council of Governments for the 2019-2020 School Year

The Gahanna-Jefferson Board of Education authorized the Superintendent to recommend to Tom Goodney, Superintendent, Educational Service Center of Central Ohio, that the following personnel receive a one-year contract through the Educational Service Center-Council of Governments (ESC-COG) for the 2019-2020 school year, to be paid from Title 1 funds:

Title 1 Aides:

Effective March 18, 2020 (or the date authorized by the ESC-COG with prorated days adjusted accordingly)

<u>Name</u>	<u>Building</u>	<u>Percentage</u>	<u>Days</u>	<u>Hours/Day</u>	<u>Salary</u>
DeMetris Hazly-Ward	MSW	100%	46	7	\$16.07/hour

Effective March 11, 2020

<u>Name</u>	<u>Building</u>	<u>Percentage</u>	<u>Days</u>	<u>Hours/Day</u>	<u>Salary</u>
Tammy Mair	GL	100%	51	7	\$16.07/hour

Effective March 5, 2020

<u>Name</u>	<u>Building</u>	<u>Percentage</u>	<u>Days</u>	<u>Hours/Day</u>	<u>Salary</u>
Lori Walther	RM	100%	54	7	\$16.07/hour

7. Employment – Bus Helper

The Gahanna-Jefferson Board of Education approved Richard Trejo as a Bus Helper, to serve the District on an as-needed basis at the rate of \$14.08/hour, not to exceed two hours per day, effective March 16, 2020 through May 27, 2020.

8. Employment – Summer Journey to Learning Secretary

The Gahanna-Jefferson Board of Education approved Rebecca Marusek as a Journey to Learning Secretary (middle school level) for the 2020 summer session, to serve the District on an as-needed basis at the rate of \$11.00/hour, for a maximum of 100 hours, to be paid from Summer Journey to Learning funds.

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9. Employment – Substitutes

The Gahanna-Jefferson Board of Education approved the following substitutes for the respective positions, to serve the District on an as-needed basis at the appropriate substitute pay rate, effective for the 2019-2020 school year (Pending fingerprint results and/or certification):

Bus Driver(s):

Melody Schultz
Luz Jimenez
Henock Tequabo

Custodian(s):

Dmitrii Nica

Educational Aide(s):

Jamez Murray-Earliwine
Elayne Parish
Dante Schlabach

Kitchen Helper(s):

Julie Barkhurst
Carol Broskie

10. Additional Hours – Evaluation for Gifted in Visual and Performing Arts

The Gahanna-Jefferson Board of Education approved a stipend for the following personnel to serve as evaluators for the Gifted in the Visual and Performing Arts program at the hourly rate of \$27.64, not to exceed a maximum total of 20 hours, to be paid out of the General Fund:

Karen Dawson	Keith Scanlon
Jenny Davison	Brittany Schwarck
Kevin Dengel	Laura Urda
Cindi Macioce	Chris Wagner

11. Additional Hours

The Gahanna-Jefferson Board of Education approved a maximum of 175 additional hours for Emily McFadden, Secretary, to work at her current rate

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of pay as a Journey to Learning Secretary (elementary school level) for the 2020 summer session, to be paid from Summer Journey to Learning funds.

12. Additional Hours

The Gahanna-Jefferson Board of Education approved additional hours for the following staff to serve on the Grades 3-5 Classroom Book/Text Selection Task Force, at the hourly rate of \$27.64, not to exceed maximum hours listed, to be paid out of General Funds.

<u>Name</u>	<u>Maximum Hours</u>
Ashley Honeycutt	6
Paula Madison	6
Lori Kokales-Westbrook	6
Blaine Henry	6
Haley Troutman	6
Rebecca Cardaman	6
Karen Hammond	6
Jennifer Younker	6
Kelly Donaldson	6
Rachel Mackie	6
Brock Mitchem	6
Cassie Mountain	6
Ashley Romito	6
Amanda Keyes	6
Angie Cramer	8
Meghan Chokreff	8
Jessica Cisler	8
Suzanne Costas	8

13. Amendment of Motion 20-01-016 (E15) - Additional Hours

The Gahanna-Jefferson Board of Education approved to amend as follows:

To include Cathalee Mitchell to provide gifted students re-screening at a maximum of 13 hours.

To increase the maximum hours for Michael Rueger from 12 to 18.5 hours.

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14. Amendment of Motion 19-08-096 (E10) – Employment – Addendum Assignments

The Gahanna-Jefferson Board of Education approved to amend as follows:

Update Lauren Himmel's contract, Department Chairperson - Guidance at Lincoln High School, from a salary of \$3,376.09 (100%) to \$2,532.06 (75%)

15. Amendment of Motion 19-10-117 (E23) - Additional Hours

The Gahanna-Jefferson Board of Education approved to amend as follows:

Include Johnel Amerson and Keah Germany to plan and present the April Self-Care Moment.

16. Unpaid Leave of Absences

The Gahanna-Jefferson Board of Education approved the following unpaid leave of absences:

Rachelle Baldwin, Intervention Specialist, Middle School East, on May 7, 2020

Emily Obrovac, Grade 2, Blacklick Elementary, from April 29, 2020 through May 1, 2020

David Olk, Educational Aide, High Point Elementary, on March 6, 2020 and March 9, 2020

Erin Reetz, Clinic Aide/Clerk-typist, High Point Elementary, for a half day PM on March 18, 2020 and from March 19, 2020 through March 20, 2020

Donna Tyler, Educational Aide, Goshen Lane Elementary, from January 30, 2020 through January 31, 2020

Susan Van Dop, Music, Blacklick Elementary, for a half day PM on April 21, 2020

Kimberly Wiles, Educational Aide, Chapelfield Elementary, on March 16, 2020

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Ashley Winner, Reading, High Point Elementary, on March 20, 2020

Roll: Ayes – Campbell, Chrysler, Hairston, Moehring, Piccolantonio
Nays – None
Motion carried.

F. GENERAL BUSINESS

ITEM(S) FOR ACTION (2)

20-03-035

Moved by Mrs. Chrysler, and seconded by Mr. Campbell, upon the recommendation of the Superintendent, that the Gahanna-Jefferson Board of Education approved the following:

1. New Primary Feed

The Gahanna-Jefferson Board of Education approved the installation of a new primary feed by American Electric Power (AEP) for the New Lincoln Elementary at a cost not to exceed \$33,406.65, to be paid out of the Bond Funds.

2. Policies

The Gahanna-Jefferson Board of Education approved the following policy:

8210 School Calendar

Roll: Ayes – Piccolantonio, Campbell, Chrysler, Hairston, Moehring
Nays – None
Motion carried.

BOARD REPORT(S)/DISCUSSION(S)

- A. Legislative Liaison
- B. Eastland Fairfield
- C. Gahanna Parks and Rec

Beryl Piccolantonio
Matt Campbell
Steve Barrett

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D. Local Government Liaison
E. Gahanna-Jefferson Education Foundation
F. Insurance Committee

Daphne Moehring
Daphne Moehring
Bryan Hairston

EXECUTIVE SESSION

20-03-036

Moved by Mr. Campbell, and seconded by Mrs. Chrysler, that the Gahanna-Jefferson Board of Education went into Executive Session pursuant to Ohio Revised Code 121.22 (G) for the purpose of:

- The appointment, employment, dismissal, discipline, promotion, demotion, compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the Board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law rules or state statutes.
- Specialized details of security arrangements.

Roll: Ayes – Moehring, Piccolantonio, Campbell, Chrysler, Hairston
Nays – None
Motion carried.

Mrs. Piccolantonio declared the Board into Executive Session at 7:17 p.m. and back into Regular Session at 7:41 p.m.

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ADJOURNMENT

20-03-037

Moved by Mr. Campbell, and seconded by Mrs. Chrysler, that the regular meeting of the Gahanna-Jefferson Board of Education adjourned at 7:42 p.m.

Roll: Ayes – Hairston, Moehring, Piccolantonio, Campbell, Chrysler
Nays – None
Motion carried.



President



Treasurer