

Dear Gahanna Lincoln Families:

Listed below is the exam schedule for the first semester. Exams will be administered **December 15-17**. Please read the information below about our upcoming semester exams at the main building and Clark Hall:

Exams

- We have 121 minute exam periods in order for students and teachers to have:
 - Review opportunities built into the exam period
 - Feedback opportunities for the class and/or assessment
 - Possible extended time for students to take assessments
 - Ample time for writing assessments
- Early release and late arrival students are required to follow the exam schedule. Students need to make the necessary arrangements to be present at school for their exams.
- Make-up exams should be arranged between the student and their teacher.

Attendance

- **Students must turn in an early dismissal note written, signed and dated by a parent, the day before their scheduled exam to the Attendance Office in order to leave campus before 2:50 PM. If a note is not received the day before, students will be required to stay for the exam periods.**
- Students who have a study hall on their class schedule are required to report to their respective study hall period during exams.

Transportation

- Bus transportation will operate on their normal schedule each of the three exam days.

Lunch

- Students can eat lunch at school on December 15 & 16 from **11:49 AM - 12:44 PM** or they may eat lunch off campus.
- Students who may be taking make-up exams or have extended time on Friday, December 17 can purchase lunch before their make-up exam or extended time in the cafeteria from **11:49 AM - 12:50 PM**. Students can take their lunch to their make-up exam or extended time.

Main Building Exam Schedule

Wednesday, December 15		
Period	Time	Duration
4	7:35 AM - 9:36 AM	121 minutes
2	9:48 AM - 11:49 AM	121 minutes
Lunch	11:49 AM - 12:44 PM	55 minutes
1	12:49 PM - 2:50 PM	121 minutes

Thursday, December 16		
Period	Time	Duration
5	7:35 AM - 9:36 AM	121 minutes
3	9:48 AM - 11:49 AM	121 minutes
Lunch	11:49 AM - 12:44 PM	55 minutes
8	12:49 PM - 2:50 PM	121 minutes

Friday, December 17		
Period	Time	Duration
6	7:35 AM - 9:36 AM	121 minutes
7	9:48 AM - 11:49 AM	121 minutes
Make ups/Extended Time	11:49 AM - 1:50 PM <i>(Cafeteria provides lunch from 11:49 AM - 12:50 PM)</i>	121 minutes
Open Lunch	1:50 PM - 2:50 PM <i>(cafeteria closed)</i>	60 minutes

Clark Hall Exam Schedule

Wednesday, December 15		
Block	Time	Duration
2B	7:35 AM - 9:36 AM	121 minutes
1B	9:48 AM - 11:49 AM	121 minutes
Lunch	11:49 AM - 12:44 PM	55 minutes
1A	12:49 PM - 2:50 PM	121 minutes

Thursday, December 16		
Block	Time	Duration
3A	7:35 AM - 9:36 AM	121 minutes
2A	9:48 AM - 11:49 AM	121 minutes
Lunch	11:49 AM - 12:44 PM	55 minutes
4B	12:49 PM - 2:50 PM	121 minutes

Friday, December 17		
Block	Time	Duration
3B	7:35 AM - 9:36 AM	121 minutes
4A	9:48 AM - 11:49 AM	121 minutes
Make-ups/Extended Time	11:49 AM - 1:50 PM <i>(Cafeteria provides lunch from 11:49 AM - 12:50 PM)</i>	121 minutes
Open Lunch	1:50 PM - 2:50 PM <i>(cafeteria closed)</i>	60 minutes